



GLENWOOD

Community School District
Newsletter

OVERVIEW

The purpose of this newsletter is to provide basic information from the Glenwood Community School District that will keep all citizens informed on important school procedures, issues, and facts.

Board Members

Matt Portrey, President
John Zak, IV, Vice-President
Elizabeth Richardson, Board Member
Kellie Stewart, Board Member
Tony Winton, Board Member

Central Office Administration

Nicole Kooiker - Interim Superintendent 712-527-9034
- (kooikern@glenwoodschoools.org) (@GCSDSupt – Twitter)
Mrs. Cindy Menendez – Director of Special Education 712-527-3034
- (menendezc@glenwoodschoools.org)
Dr. Chad Lang - Assistant Superintendent, School Improvement & Human Resources 712- 527-9034
- (langc@glenwoodschoools.org)
Mr. Tim Reinert - Chief Financial Officer 712-527-4236
- (reinerttim@glenwoodschoools.org)

School District Statistics

Area served	167 square miles
Certified PK-12 enrollment	1928.52 - 2022-2023 school year
Certified staff	151 (2023-2024)
Classified staff	160 (2023-2024)
Operating budget	The District has an operating budget of over \$25.3 Million
Number of bus routes	19

Directors of Special Services

Lecy Allely - Kid's Place Coordinator 712-527-5264
Terry Marlow - Director of Food Services 712-527-5029
Frank Bachman - Director of Operations (Transportation and Building & Grounds) 712-527-4116
Jedd Taylor - Director of Technology 712-527-4887
Jennie Teegarden - Print Shop Coordinator 712-527-3571

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District Mission Statement

THE MISSION OF THE GLENWOOD COMMUNITY SCHOOL DISTRICT IS TO DEVELOP
IN ALL STUDENTS THE KNOWLEDGE AND COMPETENCIES REQUIRED
OF RESPONSIBLE CITIZENS IN A GLOBAL SOCIETY.

District Outcomes

Solve Problems Creatively and Resourcefully
Critical Thinking
Creative Thinking/Producing
Decision Making

WORK PRODUCTIVELY
Cooperation
Independence

LEARN CONSTANTLY
Self-Assessment
Wise Use of Leisure
Aesthetic Awareness

COMMUNICATE EFFECTIVELY
Writing
Speaking
Reading
Listening

ACT RESPONSIBLY
Environmental Awareness
Empathy and Respect
Citizenship

USE TECHNOLOGY CAPABLY
Access of Information
Increased Productivity
Electronic Communication
Responsible Use of Technology

REGISTRATION

Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschoools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact gcsdregistration@glenwoodschoools.org

Registrations need to be completed by August 2nd. After August 2, 2024, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

This newsletter will be available on the District's web page at www.glenwoodschoools.org.

SCHOOL DAY SCHEDULES

High School - School day 8:00 a.m. - 3:25 p.m. (Breakfast beginning at 7:30 a.m.)

Middle School - School day 8:05 a.m. - 3:25 p.m. (Breakfast beginning at 7:30 a.m.)

West Elementary - School day 8:10 a.m. - 3:10 p.m. (Breakfast beginning at 7:40 a.m.)

Northeast Elementary - School day 8:00 a.m. - 3:00 p.m. (Breakfast beginning at 7:30 a.m.)

IMMUNIZATIONS - Click the links below

[Preschool](#)

[Kindergarten](#)

[Middle School](#)

[High School](#)

SCHOOL SUPPLIES

Suggested school supply lists have been updated for the upcoming school year. Please note that reused or recycled supplies are always welcome. Click [here](#) to view our website and click on the appropriate school to view the supply list.

IMPORTANT DATES

Homecoming Dates 2024

Friday – October 4th - Homecoming Parade 1:30 p.m.

Football Game 7:00 p.m. – Glenwood vs. Winterset

Saturday – October 5th - Coronation at 7:00 p.m. – High School Gym

Homecoming Theme - “A Day at the Zoo”

Honor Class - Glenwood Graduates of 1999

School Pictures For 2024-2025 School Year

Northeast Elementary – September 24th, 2024, retakes November 8th, 2024

West Elementary – September 17, 2024, retakes on October 28, 2024

Middle School - September 17, 2024; retakes are November 8, 2024

High School / THRIVE – September 25, 2024, retakes for November 8th, 2024

Kid’s Place – September 27 and November 4 for retakes

Prom 2025 – Saturday, May 3rd, 2025 - The Fountains

Graduation 2025 – Sunday, May 18th, 2025 - 2:00 p.m. - High School Gym

SCHOOLS

HIGH SCHOOL – 504 East Sharp Street 712-527-4897 Grades 9–12

Principal – Lorraine Duitsman (duitsmanlor@glenwoodschoools.org)

Assistant Principal - Jeremy Stukenholtz (stukenholtzj@glenwoodschoools.org)

Activities Director – Jeff Bissen (bissenj@glenwoodschoools.org)

School Counselors – Paulina Rodenburg (rodenburgpau@glenwoodschoools.org)

Brianna Quiroz (quirozbri@glenwoodschoools.org)

Student and Family Advocate - Heather Roberson

Secretaries – Jody Parks, Lisa Wheat, Shari Rodenburg, and Charissa Wilkes

Fees:

Activity Ticket: \$50.00 (Optional)

Driver Education: \$385 (Optional)

Shop: Fees are assessed at the beginning of class after the project is determined.

Vocal Robe Cleaning: \$10

Band fees: (*Payable to Glenwood Band Parents)

- Marching Band Uniform Cleaning Fee - All members*\$15.00
- Marching Band Shoe Fee - All new members or if needed*\$41.00
- Replacement Marching Shirt Fee*\$15.00
- Color Guard Gloves Fee - All new members or if needed*\$20.00
- Color Guard Shoe Fee - All new member or if needed*\$40.00
- Color Guard Uniform Fee - All new members*\$70.00

- Men Concert Uniform Fee - All new members or if needed*.....\$55.00
- Women Concert Dress Fee - All new members or if needed*.....\$70.00
- Percussion Instrument/Accessory Rental Fee - All Percussion.....\$100/year
- Wind Instrument Rental Fee\$200/year

Show Choir Fees: (Payable to Glenwood High School)

- Show Choir “Fast Lane”\$175.00/year

General Breakdown of Allocation:

- Costuming Costs.....\$115.00
- Show Construction/Competition Participation.....\$60.00

9th Grade and New Student Orientation - Thursday, August 15th at 7:00 p.m. in the high school auditorium. Students will receive their schedule and an opportunity for a guided tour.

First Day of School, August 23rd & Freshman / New Students

For 9th graders and new students to Glenwood High School, the school day will start at 8:00 a.m. with breakfast beginning at 7:30 a.m. The school day ends at 3:25 p.m.

To assist with the transition of new students to the high school, the first day of school will involve a [modified first day bell schedule](#). AM sessions will involve a focus on expectations, schedules and daily routines, and developing relationships with current high school students and staff. PM sessions will involve going to scheduled classes for class specific learning.

First Day of School, August 23rd–Grades 10-12

For 10th-12th grade students, the day will start at 11:30 a.m.

Student Schedules *Online student schedules will go live on Powerschool for all students on August 22nd. In addition, paper schedules will be distributed in 1st hour classes to students on the first day of school.

MIDDLE SCHOOL – 400 Sivers Rd. 712-527-4887 Grades 6 - 8

Principal – Heidi Stanley (stanleyh@glenwoodschoools.org)
 School Counselor - Jennifer Pontefract (pontefractj@glenwoodschoools.org)
 Middle School Activities Director – Mark Starner (starnerm@glenwoodschoools.org)
 Student and Family Advocate (SFA) - Lindsey Tadin (tadinl@glenwoodschoools.org)
 Secretaries – Mary Hanson, Andrea Grile, and Macie Hiller

6th Grade Camp: August 13th

Middle School Camp is designed for incoming 6th grade students and will focus on expectations, schedules and daily routines, and developing relationships with current middle school students and staff.

Middle School Back to School Open House:

The middle school is hosting a Back to School Open House on August 20th from 6:30 - 8:30. Students will be able to pick up schedules, place school supplies in lockers, and tour the building.

Middle School: Band Equip. Rental: Percussion - \$25.00 per nine weeks / All other \$50.00 per nine weeks

School Permits

Permission will be granted for a student to obtain a school permit following the successful completion of 8th grade.

WEST ELEMENTARY - 707 Sharp Street 712-527-4886 Grades 3 - 5

Principal – Kara Huisman (huismankara@glenwoodschoools.org)

School Counselor – Michelle Millar (millarmi@glenwoodschoools.org)

Student and Family Advocate (SFA)- Marissa Briley (brileym@glenwoodschoools.org)

Secretaries – Sunshine Crawford and Ashlee Hess

3rd Grade Orientation will be on Wednesday, August 21st from 6:00 - 7:00 p.m. Parents will attend an informational meeting in the auditorium.

First day of school for 3rd graders: The first day of school for 3rd graders will be Monday, August 26. On Friday, August 23, when the rest of the district begins classes, students in 3rd grade will be having Early Bird Conferences. Each parent will be contacted by their child's new teacher for a 1:1 conference.

4th and 5th Grade "Drop Off Supply Night" on Thursday, August 22 from 4:00 - 6:00 p.m.

NORTHEAST ELEMENTARY & EARLY CHILDHOOD CENTER – 901 N. Vine 712-527-4875 Grades PK-2

Principal – Ashlie Salazar (salazarash@glenwoodschoools.org)

Assistant Principal - Julie McMullen (mcmullenj@glenwoodschoools.org)

School Counselor - Jordan Hansen (hansenjor@glenwoodschoools.org)

Student and Family Advocate (SFA) - Samantha Wilson (wilsons@glenwoodschoools.org)

Secretaries – Amber Gaylord and Bailey Elliott

The first day of school for Northeast students will be Monday, August 26.

On Friday, August 23, when the rest of the district begins classes, students in grades K-2 will be having Early Bird Conferences. Each parent will be contacted by their child's new teacher for a 1:1 conference. Kindergarten students will do a staggered start the first two weeks of school.

Northeast Early Childhood Programs- Click [here](#) for more information

Half day and Full day programs available

The first day of school for preschoolers will be Thursday, August 29. Preschool teachers will be conducting home visits August 26-28, as required by our state grant for participation in the program.

THRIVE -103 Central, Ste 400, Glenwood, IA 51534 712-527-3034

Director – Cindy Menendez (menendezc@glenwoodschoools.org)

Secretary – Connie Olson (olsonc@glenwoodschoools.org)

Instructors:

- Bruce Landstrom (landstromb@glenwoodschoools.org)
- Ruth Stirewalt (stirewaltr@glenwoodschoools.org)

Program Associate

- Christopher Keane (keanechr@glenwoodschoools.org)

Students who meet eligibility requirements must complete an application and an interview process prior to becoming eligible for attendance at the alternative program.

KIDS PLACE - 103 Central - Suite 100 712-527-5264

Administrator – Nicole Kooiker

Coordinator – Lecy Allely

On-Site Supervisors - Christine Holland (Mornings) and Kaylie Yale (Afternoons)

KIDS PLACE: Programs available at Kids Place: Infant, Toddler/Preschool, School Age

ACTIVITIES

High School & Middle School Calendar of Events – [Click here](#)

Activity Tickets

All students may purchase activity tickets for \$50.00 at their school's office. These tickets are good for the entire school year. Those students who have free and reduced lunch status will also receive a free activity ticket. Those activity tickets can be picked up in their school's office. **Students will be required to show their activity passes prior to being admitted to school sponsored athletic events.**

Sportsmanship

The Glenwood Board of Education, administration, coaches and faculty appreciate the sportsmanship that has been displayed by the fans, students, and community in the past years. It is very important that this continues throughout the 2024-2025 school year.

TECHNOLOGY:

Grades K-5

Chromebooks will be issued to students in grades K-5 during the first week of school. Under traditional school operations, elementary students will have access to their Chromebook only while in the classroom. The students will not be allowed to remove them from the building.

High School Students will receive their Chromebook during the school day on the first day of school.

1:1 Technology Initiative- [Click here for more information](#)

GENERAL INFORMATION

Damage of School Property

All students are expected to use school property in a respectful and responsible manner. Parents are encouraged to support such expectations. Students who are responsible for damaging or destroying school property will be assessed the replacement cost of the property damaged or destroyed.

Student Insurance

THE GLENWOOD COMMUNITY SCHOOL DISTRICT **DOES NOT** PROVIDE ANY TYPE OF MEDICAL INSURANCE COVERAGE FOR STUDENTS WHO ARE INJURED WHILE ON SCHOOL PROPERTY. If parents/guardians want medical insurance for their child, it is their responsibility to purchase such insurance. Parents/guardians may purchase medical insurance from any agent they choose. The Glenwood Community School District's only role in making insurance available is to distribute application forms for supplemental insurance.

Parents who need insurance for their children are also encouraged to investigate the HAWK-I Insurance program. Information is available at each building site, through the school nurses or school counselors.

Student Searches

School officials may periodically inspect all or a randomly selected number of lockers without prior notice. Any inspection of lockers shall only occur either in the presence of the student(s) whose lockers are being inspected or in the presence of at least one other person. A locker inspection may be accomplished by using such methods including, but not limited to, a visual search of lockers by school officials or the use by school officials or others hired at their direction, or a drug sniffing animal.

Parent Involvement

The Glenwood Community School District strives to provide an educational program designed to meet the needs, interests, and abilities of all students. To aid in the development of such a program we recognize

that parental input is an important element in assisting the administration and staff as they plan and evaluate existing and future educational activities.

Opportunities for organized parent involvement are encouraged by the Glenwood Community School District. For information regarding parent involvement opportunities contact the specific school office or the Superintendent, Nicole Kooiker at 712-527-9034.

Inclement Weather - School Closings (announcements, late starts, early dismissal)

The Glenwood Community Schools attempt to notify the following radio and television stations

KMA	AM Radio	960	FM Radio	99.1
KFAB	AM Radio	1110		
KCSI-FM & KOAK-AM	AM Radio	1080	FM Radio	95.3
KETV	Television	Channel 7		
WOW	Television	Channel 6		
KMTV	Television	Channel 3		
KPTM (Fox 42)	Television	Channel 42		

Use of Video Cameras on School Property ([Board Policy 501.10](#))

The board supports the use of video cameras on school property, including buses as a means to monitor and maintain a safe environment for students and employees. The contents of the videotapes may be used as evidence in a student disciplinary proceeding.

Student Records

The content of the videotapes is a student record subject to board policy and administrative regulations regarding confidential student records. Only those persons with a legitimate purpose may view the videotapes. In most instances, those individuals with a legitimate educational purpose may be the superintendent, building principal, directors, teachers, school bus operator, special education staff team, parent or parents and guardian. A videotape recorded during a school sponsored trip, such as an athletic event, may also be accessible to the sponsor or coach of the activity. If the content of the videotape becomes the subject of a student disciplinary proceeding, it may be treated like other evidence in the proceeding.

Notice- The district annually provides notice to students and parents regarding the use of video cameras.

Student Conduct

Students are prohibited from tampering with the video cameras. Students found in violation of this regulation shall be disciplined in accordance with the school district discipline policy and shall reimburse the school district for any repairs or replacement necessary as a result of the tampering.

Asbestos Notification- Click [here](#) for more information

The Middle School, Northeast Elementary, and Building 103 contain traces of asbestos and are maintained according to all federal and state guidelines.

If you have questions concerning asbestos in our school district, please feel free to contact Frank Bachman at 712-527-5661.

Release of Information and Photographs

In the Glenwood Community School District, photographs or likenesses may be released without written consent unless qualified objectors comply with the following procedure.

If any parent or guardians of students under the age of 18, or students over the age of 18, object to this policy of releasing photographs or likenesses, they should contact the building principal in writing by the

first Friday of September. Address requests to Director of Public Information, Glenwood Community School District, 103 Central, Suite 103, Glenwood, IA 51534

Open Enrollment- Click [here](#) for more information

The Open Enrollment deadline of March 1 (September 1 for Kindergarten) was reinstated by state law. Parents/guardians considering the use of the open enrollment option to enroll their children in another public school district in the state of Iowa must complete an Open Enrollment Application and file it with the receiving district, as well as the resident district. Applications are available in any Iowa public school district's central office and on the Iowa Department of Education website. For more information please refer to the [Open Enrollment Handbook](#) or contact Debbie Schoening at the central office at 712-527-9034 x 1000.

Parents/guardians of open enrolled students who qualify, according to income guidelines, are eligible for transportation assistance. [Open Enrollment Transportation Assistance](#).

Zero Tolerance Guidelines

Fighting or Harassment

If there is a physical or serious verbal confrontation, an investigation will be conducted by the building administrator. If the building administrator determines that the above confrontation did occur and it could have further serious consequences, the law enforcement authorities will be notified. Law enforcement authorities will remove students from school property.

Substances (drugs or alcohol possession or usage including possession of drug paraphernalia)

Students in possession or use of alcohol or drugs will be referred to the law enforcement authorities. Law enforcement authorities will remove the students from school property.

Tobacco and Nicotine Products Free Environment

Students will be referred to the law enforcement authorities when in possession of tobacco and nicotine products on school property or at a school activity. The law enforcement authorities will investigate at school and write a citation if warranted. For more information please see Board Policy 902.8.

Homeless Children and Youth

The McKinney Vento Act protects the educational rights of students experiencing homelessness. Get help enrolling and succeeding in school from the school district's liaison for the Education of Homeless Children and Youth. (Cindy Menendez, Student Services Director 712-527-9034).

If a school does not follow the McKinney-Vento Act's requirements, you should:

Call your local homeless liaison or State Coordinator for the Education of Homeless Children and Youth.

Call the U.S. Department of Education's Education of Homeless Children and Youth Program at 202-401-0113.

Call for legal assistance. To find legal aid groups in your area, check www.lsc.gov/fundprog.htm or www.ptla.org/links.htm#services, or call your state bar association.

DISTRICT COMMUNICATION

Apptegy/Thrillshare

All school updates are sent via Apptegy/Thrillshare. To receive these weekly updates, your email address must be registered in PowerSchool. Apptegy/Thrillshare is a quick alert messaging service that the Glenwood Community School District uses for emergencies, weather-related closures/delays, attendance and general communications such as important school announcements and e-news. Apptegy/Thrillshare

enhances the district's ability to communicate regularly with parents and staff in multiple languages using phone calls and emails.

If your phone and email information is correct in PowerSchool, you will automatically be signed up to receive phone / email messages from Apptegy/Thrillshare. If you have changes in your phone numbers or emails, please contact your student's building to have the information changed in PowerSchool.

TRANSPORTATION:

Information

It is the goal of the Transportation Department to provide safe and efficient service to all students. In order to achieve our goal, parent support and student cooperation is encouraged and appreciated.

[Additional information](#)

Questions, concerns or changes regarding school transportation please contact Krista Ellis, Transportation Administrative Assistant (ellisk@glenwoodschoools.org), Michael Zell, Transportation Secretary (zellmic@glenwoodschoools.org), or Frank Bachman, Director of Operations (bachmanf@glenwoodschoools.org), or by calling 712-527-4116.

Rules and Regulations Information- [Click here for more information](#)

If you have any questions or concerns, please contact the Transportation Office at 712-527-4116. Thank you for your understanding and cooperation

Food Service Programs

[Click here for more information](#)

BOARD OF EDUCATION INFORMATION:

School Board Meetings

The Glenwood Community School Board of Education holds its regular monthly meeting at 6:00 p.m. on the second Monday of the month. Individuals or groups who wish to place an item on the agenda should do so by contacting the Superintendent.

Board Policies

All of the district's board policies are located on our website for your convenience. [Click Here](#)

Annual Notice of the following policies is being made:

104.1N1 ANNUAL NOTICE OF NONDISCRIMINATION

If you have questions or a grievance related to this policy please contact Cindy Menendez, Equity Coordinator, 103 Central Street, Ste 300, Glenwood, IA 51534, (712) 527-9034 or gcsdequitycoordinator@glenwoodschoools.org.

Attendance Policy and changes for 2024-2025

Attendance Policies have changed regarding truancy. Please read [Board policy 500.16](#) for information regarding our policy and the subsequent policies at the bottom of the page.

Tobacco and Nicotine Products Free Environment ([Board Policy No. 902.8](#))

Equal Opportunity and Non-Discrimination, Non-Harassment, Non-Retaliation ([Board Policy 104.1](#))

Complaints About Personnel ([Board Policy 204.10](#))

Abuse of Students by District Employees ([Board Policy 405.2](#))

Anti-Bullying and Anti-Harassment ([Board Policy 104.2](#))

Questions About Curriculum and School Activities

If at any time parents and/or guardians have questions or concerns about the district's curriculum or school activities, please don't hesitate to contact your child's respective principal. When course content contains issues on which people hold varying opinions, Board Policy 604.3 will be followed.

Instructional Materials Reconsideration ([Board Policy 604.3](#))

Instructional Materials Reconsideration ([Form 604.3RF](#))

Student Records Policy ([Board Policy 504.1](#))

Possession and/or Use of Weapons ([Board Policy 501.3](#))

Health Education ([Board Policy 602.6](#))

Human Growth and Development Student Excuse Form ([Board Policy 602.6F](#))

Student Directory Information ([Board Policy 504.2](#)) and Student Directory Information Notice ([Board Policy 504.2N](#))

Parents who do not want their child's directory information to be given out and/or published must notify their principal in writing not later than the first Friday of September of the current school year.