



Glenwood Community School District Newsletter

July 2022

The purpose of this newsletter is to provide basic information from the Glenwood Community School District that will keep all citizens informed on important school procedures, issues, and facts.

Please note: Included in this newsletter you will find Free and Reduced Lunch Application information.

The Glenwood Community Schools have changed registration systems for the 2022-2023 School year. Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschoools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact gcsdregistration@glenwoodschoools.org

Registrations need to be completed by August 1st. After August 1, 2022, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

This newsletter will be available on the District's web page at www.glenwoodschoools.org.

Board Members

Curt Becker, President
John Zak, IV, Vice-President
Elizabeth Richardson, Board Member
Tim Becker, Board Member
Matt Portrey, Board Member

Central Office Administration

Dr. Devin Embray - Superintendent - 527-9034
- (embrayd@glenwoodschoools.org) (@GCSDSupt – Twitter)
Mrs. Cindy Menendez – Director of Special Education – 527-3034
- (menendezc@glenwoodschoools.org)
Dr. Chad Lang - Assistant Superintendent, School Improvement & Human Resources – 527-9034
- (langc@glenwoodschoools.org)
Mr. Tim Reinert - Chief Financial Officer - 527-4236
- (reinerttim@glenwoodschoools.org)

School District Statistics

Area served	167 square miles
Certified PK12 enrollment	1933.49 - 2021-2022 school year
Certified staff	149
Classified staff	165
Operating budget	The District has an operating budget of over \$22.2 Million
Number of bus routes	18

Directors of Special Services

Angie Thomas - Kid's Place Coordinator - 527-5264

Terry Marlow - Director of Food Services - 527-5029

Frank Bachman - Director of Operations (Transportation and Building & Grounds) - 527-4116 or
527-5661

Jedd Taylor - Director of Technology - 527-4887

Jennie Teegarden - Print Shop Coordinator - 527-3571

District Mission Statement

THE MISSION OF THE GLENWOOD COMMUNITY SCHOOL DISTRICT IS TO DEVELOP
IN ALL STUDENTS THE KNOWLEDGE AND COMPETENCIES REQUIRED
OF RESPONSIBLE CITIZENS IN A GLOBAL SOCIETY.

District Outcomes

SOLVE PROBLEMS CREATIVELY AND RESOURCEFULLY

Critical Thinking

Creative Thinking/Producing

Decision Making

WORK PRODUCTIVELY

Cooperation

Independence

LEARN CONSTANTLY

Self-Assessment

Wise Use of Leisure

Aesthetic Awareness

COMMUNICATE EFFECTIVELY

Writing

Speaking

Reading

Listening

ACT RESPONSIBLY

Environmental Awareness

Empathy and Respect

Citizenship

USE TECHNOLOGY CAPABLY

Access of Information

Increased Productivity

Electronic Communication

Responsible Use of Technology

School Board Meetings

The Glenwood Community School Board of Education holds its regular monthly meeting at 6:00 p.m. on the second Monday of the month. These meetings are open to the public. Individuals or groups who wish to place an item on the agenda should do so by contacting the Superintendent. Please be aware that it occasionally is necessary for the Board to schedule their regular monthly meetings on an alternate date. The meetings are held at the Glenwood Community School District's Central Office conference room, 103 Central, 3rd Floor, Glenwood, unless otherwise noted.

The Glenwood Community School Improvement Process is a cycle. The cycle includes data analysis, identifying needs, setting goals, establishing action plans, and evaluating progress. Improving student learning is a priority in our district.

District-Wide Assessments for 2022-2023

The dates have not yet been determined for Iowa Assessments for Grades 3-11; however the April time frame is frequently targeted. The Pre ACT test, which is a college readiness test, will be given to all 10th graders.

IMPORTANT NOTICE – Kindergarten students and students new to the district must have birth certificates on file and all immunizations must be up-to-date.

Students entering the 7th Grade must have received the Tdap vaccine or have a waiver on file as required by the Iowa Department of Public Health. Failure to provide a record of this vaccination prior to the first day of school could mean your son / daughter will not be allowed to start school.

Kindergartners and 9th grade students must have a dental screening. The screening must occur no earlier than 1 year prior to enrollment and no later than 4 months after enrollment. Screenings can only be performed by a dentist or a dental hygienist.

Homecoming Dates 2022

Friday – September 9th - Homecoming Parade 1:30 p.m.

Football Game 7:00 p.m. – Glenwood Rams vs. Abraham Lincoln

Saturday – September 10th - Coronation at 7:00 p.m. – High School Gym

Homecoming Theme - History of Mills County

Honor Class - Glenwood Graduates of 1997

School Pictures For 2022-2023 School Year

Northeast Elementary – September 22, 2022

West Elementary – September 20, 2022

Middle School - September 21, 2022

High School / THRIVE – September 28, 2022

Kid's Place – (Fall) - September 20, 2022

(Spring) - TBD

Prom 2023 – Saturday, May 6 2023 - Bella Terre

Graduation 2023 – Sunday, May 21, 2023 - 2:00 p.m. - High School Gym

School Partners

Your membership in **Friends of the Band, Booster Club** (<http://glenwoodboosterclub.com/>) or **PTA** supports our students! Please contact the office staff in your child's building to obtain information on how to join one or all of these great organizations that help to support the students of the Glenwood Community School District.

TeamMates

Glenwood Community School District offers school-based mentoring services for our youth, grades 3-12. We need volunteers to serve as mentors! Mentoring takes place at school and is no more than 1 hour per week.

A mentor provides a young person with support, guidance and friendship. Mentors are good listeners, people who care, people who want to help young people bring out strengths that are already there. Things that may seem easy or straightforward to you are often mysterious to young people. That's why it can be easier than you think to be a mentor and make a difference in a young person's life.

If you are interested in becoming a mentor or you would like your child to have a mentor, please contact Sandra Dollen at 712-527-4897 x 4332

Ramify - Below are Ramify event dates for the 2022-2023 school year. Mark your calendars!

- September 9
- October 11
- November 8
- January 10
- February 7
- March 14 (5:30-6:30)
- April 11

HIGH SCHOOL – 504 East Sharp Street - 527-4897 - Grades 9 – 12

Principal – Cole Albright (albrightcol@glenwoodschools.org)

Associate Principal – Lorraine Duitsman (duitsmanlor@glenwoodschools.org)

Activities Director – Jeff Bissen (bissenj@glenwoodschools.org)

School Counselors – Paulina Rodenburg (rodenburgpau@glenwoodschools.org)

Kathleen Loeffelbein (loeffelk@glenwoodschools.org)

Secretaries – Jody Parks, Lisa Wheat, Shari Rodenburg, and Charissa Wilkes

New and Existing Student Registration: Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact gcsdregistration@glenwoodschools.org

Registrations need to be completed by August 1st. After August 1, 2022, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

We want to make sure all of our high school students new to the district feel welcome on their first day. Families new to the district may call 527-4897 and set up an individual registration appointment that will ensure time for any questions and/or concerns to be addressed.

A current record of immunizations **must** be on file for every high school student. All 9th grade students and any students new to the district **must** have a dental screening. Forms are available at registration or in the high school office.

Fees:

Activity Ticket: \$50.00 (Optional)

Driver Education: \$380 (Optional)

Shop: Fees are assessed at the beginning of class after the project is determined.

Vocal Robe Cleaning: \$10

Band Equipment Rental:

The following fees are payable to Glenwood Community High School

- Marching Band/Color Guard Uniform Cleaning Fee: \$12.00
- Percussion Instrument/Accessory Fee: \$25.00/quarter
- Wind Instrument Fee: \$50.00/quarter

Show Choir Fees:

- Show Choir "Fast Lane": \$175.00/year

General Breakdown of Allocation:

- Costuming Costs: \$115.00
- Show Construction/Competition Participation: \$60.00

The following fees are payable to Glenwood Band Parents

- Marching Band Shoe Fee: \$30.00 (Guard No)
- Replacement Marching Shirt Fee: \$15.00
- Men Concert Uniform Fee: \$50.00
- Women Concert Dress Fee: \$60.00
- Color Guard Gloves: \$16.00
- Color Guard Shoes: \$30.00
- Color Guard Fee: \$70.00

School Day - The school day starts at 8:00 a.m. with breakfast beginning at 7:30 a.m. The school day ends at 3:24 p.m.

Attendance Center Phone - 527-3612 – Please call this line if your child is ill or you know they will be absent.

9th Grade Orientation - August 17th at 7:00 p.m. in the high school auditorium. Students will receive their schedule and an opportunity for a guided tour.

Driver's Education - Driver's Education is not a Glenwood Community Schools program and is not a curriculum requirement. We contract with Street Smarts (streetsmartsdriversed.com) as a convenience to you. The times that it is offered can NOT interfere with the academic program at the high school. Street Smarts also offers summer sessions. The cost is \$380.00 per student.

High School Calendar of Events – A calendar of all high school activities may be obtained online at: <http://www.hawkeyeten.org/g5-bin/client.cgi?G5button=7> Scroll down and select Glenwood under the school calendar tab.

HS Updates are sent via School Messenger. To receive these weekly updates, your email address must be registered in PowerSchool. Please email Cole Albright at albrightcol@glenwoodschoools.org to have your email added to PowerSchool.

Important Notice

The Iowa Department of Public Health made changes to the Iowa Immunization law beginning with the 2018-19 school year. This change requires all students entering 12th grade have a Meningococcal vaccine before school starts this fall.

Two meningococcal (A,C,W,Y) vaccines must be received for students entering the 12th grade if born after September 15, 1999; or 1 dose if received when applicants are 16 years of age or older unless the student has a Certificate of Immunization Exemption.

Proof of the vaccines must be received by the school before the first day of school in August, unless the student has a Certificate of Exemption. There will be **NO** grace/extension period for the implementation of the requirement. **Students will not be allowed to start school unless the school has received proof that the vaccines have been obtained.** You may drop off a copy of the new immunizations to the school office or have them faxed to the office at 712-527-9554.

MIDDLE SCHOOL – 400 Sivers Rd. - 527-4887 and 527-3111 - Gr. 6 - 8

Principal – Heidi Stanley - (stanleyh@glenwoodschools.org)

School Counselor - Jennifer Pontefract (pontefractj@glenwoodschools.org)

Middle School Activities Director – Mark Starnier - (starnierm@glenwoodschools.org)

Secretaries – Mary Hanson, Chris Miller, and Andrea Grile

IMPORTANT NOTICE

The Iowa Department of Public Health (IDPH) has new instructions regarding mandatory vaccines for students enrolling in 7th grade. Students will not be allowed to start classes in the fall until they have turned in the forms. This is a state requirement and not one controlled by the district. The change requires:

- students entering 7th grade (if born after September 15, 2004) – 1 dose of meningococcal vaccine received on or after the age of 10 – a booster dose will be needed at age 16

IDPH also requires students entering 7th grade to have received the TDaP

vaccine or have a waiver on file as required by the Iowa Department of Public Health.

New and Existing Student Registration: Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact gcsdregistration@glenwoodschools.org

Registrations need to be completed by August 1st. After August 1, 2022, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

Activity Ticket: \$50.00 (Optional)

Band Equip. Rental: Percussion - \$25.00 per nine weeks / All other \$50.00 per nine weeks

School day starts at 8:05 a.m.

Begin serving breakfast at 7:30 a.m.

Dismissal at 3:25 p.m.

6th Grade Camp:

Middle School Camp is designed for incoming 6th grade students and will be held August 9th. Camp activities will focus on expectations in middle school, understanding schedules and daily routines, and developing relationships with current middle school students and staff. An invitation containing more information will be mailed to 6th grade students.

Middle School Back to School Open House:

The middle school is hosting a Back to School Open House on August 18th from 6:30 - 8:00. Students will be able to pick up schedules, place school supplies in lockers, and tour the building.

Middle School Calendar of Events – A calendar of all middle school activities may be obtained online at <http://www.hawkeyeten.org/g5-bin/client.cgi?G5button=7>.

MS Updates are sent via School Messenger. To receive these updates, your email address must be registered in PowerSchool. Please email Heidi Stanley at stanleyh@glenwoodschools.org to have your email added to PowerSchool.

School Permits

Permission will be granted for a student to obtain a school permit following the successful completion of 8th grade.

WEST ELEMENTARY - 707 Sharp Street - 527-4886 - Grades 3 - 5

Principal – Genie O’Grady - (wickhamge@glenwoodschools.org)

School Counselor – Michelle Millar (millarmi@glenwoodschools.org)

Secretaries – Marcia McGoldrick and Sunshine Crawford

New and Existing Student Registration: Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact
gcsdregistration@glenwoodschools.org

Registrations need to be completed by August 1st. After August 1, 2022, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

Activity Ticket: \$50.00 (Optional)

School day starts at 8:15 a.m.

Begin serving breakfast at 7:45 a.m.

Dismissal at 3:15 p.m.

“Drop Off Supply Night” - We will have the building open for families to bring in West students. This event is held from 4:00 - 6:30 p.m. on Monday, August 22nd. Please bring your child’s supplies with you when you visit...it makes the first day of school so much easier for you AND the teacher!!!

Chromebooks will be issued to students in grades K-5 during the first week of school. Elementary students will have access to their Chromebook only while in the classroom. The students will not be allowed to remove them from the building.

NORTHEAST ELEM. & EARLY CHILDHOOD CENTER – 901 N. Vine - 527-4875 **- Grades PK-2**

Principal – Ashlie Salazar (salazarash@glenwoodschools.org)

Assistant Principal - Julie McMullen (mcmullenj@glenwoodschools.org)

School Counselor - Pat Staebell (staebellp@glenwoodschools.org)

Secretaries – Amber Gaylord and Bailey Elliott

New and Existing Student Registration: Registration for NEW students begins by contacting the specific building which the student will attend. RETURNING student registration should follow the process outlined at <https://www.glenwoodschools.org/attend/returnregistration/>

Should you run into any issues or have questions, please contact
gcsdregistration@glenwoodschools.org

Registrations need to be completed by August 1st. After August 1, 2022, new and existing families will need to register at the building their son/daughter attend. There will be no ON SITE registration this year.

On Tuesday, August 23, when the rest of the district begins classes, students in grades K-2 will be having Early Bird Conferences. Each parent will be contacted by their child’s new teacher for a 1:1

conference. This 15 minute session will give students and parents the opportunity to meet their teacher personally, find their classrooms, drop off their school supplies, learn a little bit about the curriculum for the year, provide specific information related to health concerns, and ask any questions to ease any fears about the first day of school! Thus, the first day of school for Northeast students will be Wednesday, August 24. Kindergarten students will do a staggered start the first two weeks of school. *Information regarding the staggered start will be mailed to all Kindergarten families.* Please contact the Northeast Office with questions.

The first day of school for preschoolers will be Friday, August 26. Preschool teachers will be conducting home visits August 23 - 25, as required by our state grant for participation in the program. Your child's new preschool teacher will be contacting you to set up a home visit time.

Activity Ticket: \$50.00 (Optional)

School day starts at 8:00 a.m.

Begin serving breakfast at 7:45 a.m.

Dismissal at 3:00 p.m.

Immunization Requirements for Kindergartners

All children entering kindergarten are required to have the following:

DPT – 5 immunizations – Your child must have 5 dates for DPT with at least one after the age 4.

Polio – 4 immunizations – Polio-your child must have 4 dates for Polio with at least one after the age of 4.

MMR – 2 immunizations - Your child must have been at least twelve months of age when the first MMR is given and the second is to be given prior to entering kindergarten. The second dose must be separated from the first dose by no less than 30 days.

Hepatitis B – The Hep B vaccine is a series of three shots.

Chicken Pox (varicella) – 2 immunizations or doctor verification of disease - The first one after 12 months of age, the second at least 28 days after the first.

IMPORTANT NOTICE – Kindergarten students and students new to the district must have a birth certificate on file and all immunizations must be up-to-date, **OR THE STUDENT WILL NOT BE ALLOWED TO START SCHOOL ON THE FIRST DAY.**

Other requirements for Kindergartners include a dental screening, lead testing and vision screening. If you have any questions, please feel free to contact Nicole Cherko, School Nurse, at 527-4875.

Chromebooks will be issued to students in grades K-5 during the first week of school. Under traditional school operations, Elementary students will have access to their Chromebook only while in the classroom. The students will not be allowed to remove them from the building. However, should we need to transition to a hybrid school schedule or a required continuous learning model, students will be allowed to take the device home. This also means that families become responsible for any damages to the device.

Northeast Early Childhood Programs

The Glenwood Community School District offers several preschool programs for children within the district. These programs are nationally accredited by the National Association for the Education of Young Children, a stamp of quality in early childhood education. The preschools offer developmentally appropriate, Creative Curriculum based on active, hands-on learning in a safe environment. The preschool staff is committed to supporting each child's development by helping children live and work cooperatively by

promoting their self-esteem, and by providing support for their families. Parent/family involvement, health and safety, medical/dental services, nutritional services, developmentally appropriate programming, and human services make up the services that the district will strive to provide for children and their families in these programs.

Half Day Preschool

These programs serve early childhood students with special needs and normally developing peers. **The preschool follows the Glenwood Community School District's calendar year.** The programs offer a.m. and p.m. half day sessions. Children are registered on a first-come, first-served basis serving all four year olds as first priority. If you need more information, contact Amber Gaylord at 527-4875.

Full Day Preschool

We also offer a full-day preschool for children who are three or four years of age on or before September 15 of the current year AND who meet specific criteria. This program meets five days per week from 8:00 a.m.–3:00 p.m, and follows the district calendar for early out Wednesdays. Children are enrolled on a first-come, first-to-qualify basis.

Preschool students must have all immunizations up to date prior to the first day of school. If you have any questions, please feel free to contact Nicole Cherko, School Nurse, at 527-4875.

THRIVE--103 Central, Ste 400, Glenwood, IA 51534

Director – Cindy Menendez (menendezc@glenwoodschoools.org)

Secretary – Mary Beth Ingels-Day (daymb@glenwoodschoools.org)

Coordinators:

- Lori Burton (burtonl@glenwoodschoools.org)
- Logan Miller (millerlog@glenwoodschoools.org)

Program Associate

- Connie Olson (olsonc@glenwoodschoools.org)

Students who meet eligibility requirements must complete an application and an interview process prior to becoming eligible for attendance at the alternative program.

KID'S PLACE - 103 Central - Suite 100 - 527-5264 or 527-5265

Administrator – Dr. Devin Embray

Coordinator – Angie Thomas

On-Site Supervisors - Lecy Allely (Mornings) and Kaylie Yale (Afternoons)

KID'S PLACE is a non-profit enterprise of the Glenwood Community School District providing licensed day-care to children in our community. It is located on the campus of the Glenwood Resource Center in Building 103 Central. Operations are governed by the Board of Education and a Parent Advisory Board. We offer a program which is based on a sound understanding of the needs of children who are at different stages of development. These include the social, emotional, intellectual, and physical needs that are being met by a warm, trusting, competent, responsible staff. All staff are certified in first aid and CPR.

The three programs available at Kids Place, are described below:

Infants

Kid's Place provides nurturing quality care for infants from 6 weeks to age 2. The schedules are based on the infant's individual needs.

Tykes

The Tykes program offers recreational day-care to children who are 2-5 years of age in a structured environment. The schedule allows for a variety of activities; and the flexibility to adapt to individual needs. The children discover and learn as they experiment in centers, and small and large group activities.

Kid Care

Kid Care provides daycare for school age children before and after school, early dismissals, vacation days, and summer vacations. Kid Care is a recreational extension of the school day.

GENERAL INFORMATION

Activity Tickets

All students may purchase activity tickets for \$50.00 at their school's office. These tickets are good for the entire school year. **Students will be required to show their activity passes prior to being admitted to school sponsored athletic events.**

Damage of School Property

All students are expected to use school property in a respectful and responsible manner. Parents are encouraged to support such expectations. Students who are responsible for damaging or destroying school property will be assessed the replacement cost of the property damaged or destroyed.

Student Insurance

THE GLENWOOD COMMUNITY SCHOOL DISTRICT **DOES NOT** PROVIDE ANY TYPE OF MEDICAL INSURANCE COVERAGE FOR STUDENTS WHO ARE INJURED WHILE ON SCHOOL PROPERTY. If parents/guardians want medical insurance for their child, it is their responsibility to purchase such insurance. Parents/guardians may purchase medical insurance from any agent they choose. The Glenwood Community School District's only role in making insurance available is to distribute application forms for supplemental insurance.

Parents who need insurance for their children are also encouraged to investigate the HAWK-I Insurance program. Information is available at each building site, through the school nurses or school counselors.

1:1 Initiative

Glenwood Community School District is excited to be able to offer our students a tablet / chromebook device for use at school or home. The 1:1 Initiative provides mobile, wireless technology to all of our students to enhance our instructional delivery.

Students are responsible at all times for the chromebook, whether at school or home. The parent or guardian will be responsible for compensating the school district for any losses, costs or damages to the chromebook. If you wish to have insurance on your child's tablet or chromebook you may do so by contacting your insurance agent. Parents can add the chromebook to their homeowners or renters coverage under the inland marine section of the policy. The deductible on the chromebook can be separate and lower from the deductible on the homeowners or renters policy. The premium on the policy is minimal compared to having to replace a chromebook (up to \$249).

Each classroom at the High School and Middle School will have three Chromebooks available for students to use during class if their Chromebook has been damaged and turned in for repair. These classroom Chromebooks must stay in the assigned classroom at all times and under no circumstances can they be taken home.

Chromebooks for 6th-12th grade students will be handed out on the first day of school. Students in 7th-12th grade will be allowed to take the chromebooks home with them at the end of each day. We recommend charging the chromebooks each night and bringing them back to school the next morning. If you do not want your child to take his/her chromebook home each night, please notify the school office. Under traditional school operations, 6th grade students will have access to their Chromebook only while in the Middle School building. The students will not be allowed to remove them from the building. However, should we need to transition to a hybrid school schedule or a required continuous learning model, students will be allowed to take the device home. This also means that families become responsible for any damages to the device.

Chromebooks will be issued to students in grades K-5 during the first week of school. Under traditional school operations, Elementary students will have access to their Chromebook only while in the classroom. The students will not be allowed to remove them from the building. However, should we need to transition to a hybrid school schedule or a required continuous learning model, students will be allowed to take the device home. This also means that families become responsible for any damages to the device.

Suggested Chromebook Guidelines

- Children often have limited self-awareness. They will perform a task on their computer or tablet with minimal breaks causing focusing and eye strain problems. A child viewing a screen with large amounts of glare often will not think about changing the surroundings or arrangement to achieve more comfortable viewing.
- Breaks should be built into any lesson plan involving Chromebook. Experts suggest that regular breaks relieve muscle tension. During the one minute break, the student should look at least 20 feet away (across the room or out a window) to relax the eye focusing and eye alignment muscles. These guidelines should be incorporated to any near activity, including reading, hand held games and cell phone use.

Age Recommendations

- Pre-K – 2nd grade: One minute break every 10 minutes
- 3rd-5th grade: One minute break every 15 minutes
- 6th grade and up: One break every 20 minutes
- Students that do not learn to take regular breaks are at risk of developing environmentally induced near-sightedness.
- The distance between the child and the screen should be the length of the child's forearm to reduce eyestrain. The screen should be a few inches (15 degrees) below the child's eye line. Adjust the chair so the arms are parallel to the desk surface with the feet resting comfortably on the floor. The head should be balanced on the neck with no tilt forward or backward with his/her back straight and shoulders back.
- It is important to be aware of signs and symptoms of vision problems such as red eyes, frequent rubbing of the eyes, head turns, unusual posture or complaints of blur, double vision or tired eyes. If the child avoids Chromebook/Nexus tablet work or school work, a vision problem may be suspected and a comprehensive eye examination is needed.

Dr. Jacque Young, O.D. and Associates

Please visit www.youngvisioncare.com for additional information.

Student Searches

School officials may periodically inspect all or a randomly selected number of lockers without prior notice. Any inspection of lockers shall only occur either in the presence of the student(s) whose lockers are being inspected or in the presence of at least one other person. A locker inspection may be accomplished by

using such methods including, but not limited to, a visual search of lockers by school officials or the use by school officials or others hired at their direction, or a drug sniffing animal.

Parent Involvement

The Glenwood Community School District strives to provide an educational program designed to meet the needs, interests, and abilities of all students. To aid in the development of such a program we recognize that parental input is an important element in assisting the administration and staff as they plan and evaluate existing and future educational activities.

Opportunities for organized parent involvement are encouraged by the Glenwood Community School District. For information regarding parent involvement opportunities contact the specific school office or the Superintendent, Dr. Devin Embray at 527-9034.

Bad Weather - School Closings

The authorized officials of the Glenwood Community Schools attempt to notify **only** the following radio and television stations when making announcements about late starts, early dismissals and/or school closings:

KMA	AM Radio 960	FM Radio 99.1
KFAB	AM Radio 1110	
KCSI-FM & KOAK-AM	AM Radio 1080	FM Radio 95.3
KETV	Television Channel 7	
WOW	Television Channel 6	
KMTV	Television Channel 3	
KPTM (Fox 42)	Television Channel 42	

Authorized officials **do not** notify any other news media.

On occasion, because of busy telephone lines, it may be impossible for the school district to reach some of the above radio or television stations in a timely fashion.

SCHOOL MESSENGER

School Messenger is a quick alert messaging service that the Glenwood Community School District uses for emergencies, weather-related closures/delays, attendance and general communications such as important school announcements and e-news. School Messenger enhances the district's ability to communicate regularly with parents and staff in multiple languages using phone calls and emails.

If your phone and email information is correct in PowerSchool, you will automatically be signed up to receive phone / email messages from School Messenger. If you have changes in your phone numbers or emails, please contact your student's building to have the information changed in PowerSchool. These corrections will automatically be changed in School Messenger.

If you would like to have any phone numbers removed from School Messenger notifications, please notify your student's building.

Sportsmanship

The Glenwood Board of Education, administration, coaches and faculty appreciate the sportsmanship that has been displayed by the fans, students, and community in the past years. It is very important that this continues throughout the 2022-2023 school year.

Transportation Information

It is the goal of the Transportation Department to provide safe and efficient service to all students. In order to achieve our goal, parent support and student cooperation is encouraged and appreciated. Additional information regarding the transportation department may be found on the school district's website –

www.glenwoodschools.org. Questions or concerns regarding school transportation, which are not addressed on the website, should be directed to Krista Ellis, Transportation Administrative Assistant (ellisk@glenwoodschools.org), Carla Wiese, Operations Administrative Assistant (wiesec@glenwoodschools.org), or Frank Bachman, Director of Operations (bachmanf@glenwoodschools.org), or by calling 527-4116.

Please call or email Krista Ellis or Carla Wiese with any transportation changes. During the school year, any changes to scheduled transportation **must be called in to both the Attendance Center and the Transportation Office.**

Morning and Afternoon Transportation Between Attendance Centers

Students can shuttle between any school in the morning provided they are at an attendance center no later than 7:45 a.m. If your student needs morning or afternoon shuttle service please register the student with the transportation department and they will be assigned a designated bus.

Shuttle service will include: YMCA and Kid's Place. Kid's Place and YMCA students from Northeast and West will be loaded onto assigned buses and will be dropped off at Kid's Place or the YMCA prior to the buses running their regular route.

Shuttle buses will be picking up and dropping off students in the front of Northeast, West and Middle School. High School students will be picked up and dropped off in the back of the school.

The schedule will be as follows for shuttle purposes:

- NE to West 3:00 – 3:15 p.m.
- West to NE 3:15 – 3:30 p.m.
- NE to MS 3:15 – 3:25 p.m.
- Transfer Point (MS) to West (Bus #22) 3:45 p.m.
- Transfer Point (MS) to HS (Bus #1) 3:45 p.m.

Please call the Transportation Department at 527- 4116 for more details.

PM Transfer Point

In the afternoons, each school has a group of transfer buses assigned to them. All bus route students will take a transfer bus to the "transfer point", which is located at the Middle School front parking lot. This does not include Middle School students, as they will be dismissed and taken by associates to the transfer lot once all buses have arrived and are parked safely. Students will then transfer to their "home" buses. Once all students have made a transfer, the buses will depart. School personnel will be on-site during the transfer to assist all riders to their designated buses. **Parents will not be allowed to pick up any student from the transfer point.** Once a student is on a bus, they will remain on a bus. All student pickup should be done at the school they attend.

In addition, Kids's Place and YMCA students from the Northeast and West will be loaded onto assigned buses and dropped off at Kid's Place or the YMCA prior to the buses going to the Transfer Point.

*All students being picked up at the Middle School by parents will be picked up in the north parking lot. This includes those brought to the Middle School from other attendance centers for shuttling purposes in the afternoon.

Key Fobs

The Transportation Department will assign a key fob to all students who are registered and utilize our buses for transportation services, including anyone who utilizes the shuttle services between attendance centers, to be scanned as they load and exit the bus.

Bus Behavior

The bus ride is an extension of the classroom and students are expected to conduct themselves accordingly at all times when using school transportation. Failure to do so can jeopardize the safety of everyone on the bus, and can result in loss of transportation privileges. We encourage you to review the school bus "Safety Policy and Procedures" which can be found on the school website at www.glenwoodschools.org and clicking on the Transportation icon.

NOTICE TO STAFF REGARDING VIDEO/AUDIO MONITORING

The Glenwood Community School District Board of Directors has authorized the use of video cameras or other video recording equipment on school district property and video cameras or other video recording equipment and audio recording equipment on school district buses. The recordings will be used to monitor student and staff behavior, to maintain order on the school property and school buses, and to promote and maintain a safe environment.

Staff members are hereby notified that the content of video and audio recordings may be used in a staff disciplinary proceeding. The content of the video and audio recordings may be confidential personnel records and may be retained with other personnel records. Video and audio recordings will only be retained if necessary for use in a student and/or staff disciplinary proceeding or other matters as determined necessary by the administration. Staff members may request to review video and audio recordings if the recordings are used in a disciplinary proceeding involving that staff member.

NOTICE TO PARENTS REGARDING VIDEO/AUDIO MONITORING

The Glenwood Community School District Board of Directors has authorized the use of video cameras or other video recording equipment on school district property and video cameras or other video recording equipment and audio recording equipment on school district buses. The recordings will be used to monitor student and staff behavior, to maintain order on the school property and school buses, and to promote and maintain a safe environment.

Students and parents are hereby notified that the content of video and audio recordings may be used in a student disciplinary proceeding. The content of the video and audio recordings may be confidential student records and may be retained with other student records. Video and audio recordings will only be retained if necessary for use in a student and/or staff disciplinary proceeding or other matters as determined necessary by the administration. Parents may request to review video and audio recordings of their child if the recordings are used in a disciplinary proceeding involving their child.

Use of Video Cameras on School Property (Board Policy 501.10) Verified

The board supports the use of video cameras on school property, including buses as a means to monitor and maintain a safe environment for students and employees. The contents of the videotapes may be used as evidence in a student disciplinary proceeding.

Student Records

The content of the videotapes is a student record subject to board policy and administrative regulations regarding confidential student records. Only those persons with a legitimate purpose may view the videotapes. In most instances, those individuals with a legitimate educational purpose may be the superintendent, building principal, directors, teachers, school bus operator, special education staff team, parent or parents and guardian. A videotape recorded during a school sponsored trip, such as an athletic

event, may also be accessible to the sponsor or coach of the activity. If the content of the videotape becomes the subject of a student disciplinary proceeding, it may be treated like other evidence in the proceeding.

Notice

The district will annually provide notice to students and parents regarding the use of video cameras.

Student Conduct

Students are prohibited from tampering with the video cameras. Students found in violation of this regulation shall be disciplined in accordance with the school district discipline policy and shall reimburse the school district for any repairs or replacement necessary as a result of the tampering.

Asbestos Notification

The Asbestos Hazard Emergency Response Act (AHERA) is part of federal regulations which require school districts to inspect each school building for asbestos-containing building materials and to maintain an asbestos management plan.

The first asbestos management plan for the district was completed and filed with the state in October of 1988. Required three-year re-inspections have been conducted since then by the district's asbestos consultant. Copies of the management plan are located in the main office of each school building. The most recent inspection of all buildings, records, and management plans was conducted June 11, 2019 and was found to be in compliance with all EPA and AHERA guidelines.

The Middle School, Northeast Elementary, and Building 103 contain traces of asbestos and are maintained according to all federal and state guidelines.

In keeping with AHERA regulations, you are being notified of this information. If you have questions concerning asbestos in our school district, please feel free to contact Frank Bachman at 527-5661.

Board Policies

All of the district's board policies are located on our website for your convenience. To locate the board policies, log onto our website at www.glenwoodschools.org. On the home page, click on About GCSD, then Board of Education, and then on School Board Policy Website. You will see that the policies appear in sections on the left hand side. Click on the section you wish to view. On the right hand side you will then be able to click on the policy. If you do not have access to the internet or have questions regarding how to find a policy, please contact Ashlyn Hardin at hardinash@glenwoodschools.org or 712-527-9034 x 1007. If you do not have access to the internet, we will be happy to mail a hard copy of the policy to you.

Annual Notice of the following policies is being made:

104.1N1 ANNUAL NOTICE OF NONDISCRIMINATION

The Glenwood Community School District offers career and technical programs in the following areas of study:

- Agricultural Education
- Business and Office Education
- Health Occupation Education (Health Science)
- Family and Consumer Sciences
- Industrial Education

- Marketing Education

It is the policy of Glenwood Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Cindy Menendez, Equity Coordinator, 103 Central Street, Ste 300, Glenwood, IA 51534, (712) 527-9034 or gcsdequitycoordinator@glenwoodschoools.org.

Tobacco and Nicotine Products Free Environment (Board Policy No. 902.8)

Equal Opportunity and Non-Discrimination, Non-Harassment, Non-Retaliation (Board Policy 104.1)

Complaints About Personnel (Board Policy 204.10)

Abuse of Students by District Employees (Board Policy 405.2)

Anti-Bullying and Anti-Harassment (Board Policy 104.2) All members of the Glenwood Community School District, including, but not necessarily limited to, the board, the administration, the faculty, the staff, and the students, are expected to conduct themselves at all times so as to provide an atmosphere free from bullying / harassment. Any person who engages in bullying / harassment while acting as a member of the school community will be in violation of Board Policy 104.2.

Questions About Curriculum and School Activities

If at any time parents and/or guardians have questions or concerns about the district's curriculum or school activities, please don't hesitate to contact your child's respective principal. The principal will make every effort to respond to your questions or concerns and, if necessary, arrange a personal conference. When course content contains issues on which people hold varying opinions, Board Policy 604.3 will be followed.

Student Records Policy (Board Policy 504.1)

Possession and/or Use of Weapons (Board Policy 501.3)

No Child Left Behind Requirement – Parents'/Guardians' Rights Notification

Parents/Guardians in the Glenwood Community School District have the right to learn about the following qualifications of their child's teacher: state licensure requirements for the grade level and content areas taught, the current licensing status of your child's teacher, and baccalaureate/graduate certificate/degree. Parents/Guardians may request this information from the Office of the Superintendent by calling 527-9034 or by sending a letter of request to the Office of the Superintendent at 103 Central, Suite 300, Glenwood, Iowa 51534.

The Glenwood Community School District ensures that parents will be notified in writing if their child has been assigned, or has been taught by a teacher for four or more consecutive weeks who is not considered highly qualified.

Student Directory Information (Board Policy 504.2) and **Student Directory Information Notice** (Board Policy 504.2N)

Parents who do not want their child's directory information to be given out and/or published must notify their principal in writing not later than the first Friday of September of the current school year.

Release of Information and Photographs

In the Glenwood Community School District, photographs or likenesses may be released without written consent unless qualified objectors comply with the following procedure.

If any parent or guardians of students under the age of 18, or students over the age of 18, object to this policy of releasing photographs or likenesses, they should contact the building principal in writing by the first Friday of September (or within two weeks of the student's enrollment should it occur after this date). Address requests to Director of Public Information, Glenwood Community School District, 103 Central, Suite 103, Glenwood, IA 51534

Open Enrollment

Parents/guardians considering the use of the open enrollment option to enroll their children in another public school district in the state of Iowa must complete an Open Enrollment Application and file it with the receiving district, as well as the resident district. Applications are available in any Iowa public school district's central office and on the Iowa Department of Education website.

House File (HF) 2589 eliminates the March 1 deadline for open enrollment. This change allows parents/guardians to apply for open enrollment at any time without the need for good cause. The receiving district may deny an open enrollment request if one of the following applies:

- The application violates the district's insufficient classroom space policy,
- The district does not have the appropriate special education program,
- The application would adversely affect the district's implementation of a court-ordered desegregation plan, or
- The student has been expelled or suspended.

If a parent/guardian moves and wishes for their student to continue at the original resident district under open enrollment (often known as the "continuation rule"), requests cannot be denied due to insufficient classroom space policies.

Parents/guardians of open enrolled students who qualify, according to income guidelines, are eligible for transportation assistance. [Open Enrollment Transportation Assistance](#).

For further details, contact Debbie Schoening at the central office at 527-9034 x 1000.

Zero Tolerance Guidelines

Fighting or Harassment

If there is a physical or serious verbal confrontation, an investigation will be conducted by the building administrator. If the building administrator determines that the above confrontation did occur and it could have further serious consequences, the law enforcement authorities will be notified. Law enforcement authorities will remove students from school property.

Substances (drugs or alcohol possession or usage including possession of drug paraphernalia)

Students in possession or use of alcohol or drugs will be referred to the law enforcement authorities. Law enforcement authorities will remove the students from school property.

Tobacco and Nicotine Products Free Environment

Students will be referred to the law enforcement authorities when in possession of tobacco and nicotine products on school property or at a school activity. The law enforcement authorities will investigate at school and write a citation if warranted. For more information please see Board Policy 902.8.

Homeless Children and Youth

The McKinney Vento Act protects the educational rights of students experiencing homelessness.

Student in homeless situations have the right to:

Go to school, no matter where they live or how long they have lived there.

Get help enrolling and succeeding in school from the school district's liaison for the Education of Homeless Children and Youth. (Cindy Menendez, Student Services Director – 712-527-9034).

Stay in the school they went to before becoming homeless or whatever school they were enrolled in last (called "school of origin"), even if they moved out of the district, if that is feasible. Students can stay in their school of origin the entire time they are homeless. Students can also finish the school year in their school if they find permanent housing during the year.

Get transportation to their school of origin, provided or arranged by the school district, or a joint effort among school districts.

Go to the local school in the area where they are living. The school must immediately let students enroll, attend classes, and participate fully in school activities, even if students do not have a parent or guardian with them or documents such as proof of residency, immunization records, other medical records, school records, or other documents. Once students are enrolled, the school must get records from the last school, and the liaison must help students get immunizations or immunization and medical records.

Get a written explanation from the school district if the district refuses to send students to the school they choose, and have the liaison settle such disagreements.

Have disagreements settled quickly and go to the school they choose while disagreements are settled.

Get preschool services, free or reduced school meals, services for English language learners, special education, Title I services, vocational/technical education, gifted and talented services, and before- and after- school care, as needed.

Go to school with children who are not homeless. Students cannot be separated from the regular school program because they are homeless.

Get information and referrals from liaisons, including information about all available educational programs and how parents can participate, public notice about their rights, and referrals to health, mental health, dental and other services.

Have the opportunity to meet the same high academic achievement standards as all students.

If a school does not follow the McKinney-Vento Act's requirements, you should:

Call your local homeless liaison or State Coordinator for the Education of Homeless Children and Youth.

Call the U.S. Department of Education's Education of Homeless Children and Youth Program at 202-401-0113.

Call for legal assistance. To find legal aid groups in your area, check www.lsc.gov/fundprog.htm or www.ptla.org/links.htm#services, or call your state bar association.